

STATE OF NEBRASKA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
PHARMACEUTICAL AND THERAPEUTICS COMMITTEE MEETING  
PUBLIC TESTIMONY GUIDELINES  
January 8, 2010

1. Meetings will be open to the public. Public notice of meetings will be published on the Department website 30 days prior to each meeting:  
<https://nebraska.fhsc.com>
2. Public comments will be accepted during the public testimony section of the meeting for products which are recommended to be non-preferred .
3. If a motion is made to change a product recommended to be preferred by the Department to non preferred status, preregistered speakers will be given a chance to testify during the therapeutic class reviews.
4. Public comments shall be reserved for sixty (60) minutes during the P&T Committee Meeting. The Committee Chairperson may modify the comment periods as necessary to facilitate the work of the Committee.
5. Comments will be no longer than three (3) minutes per speaker. Thirty (30) seconds before the end of the presentation, speakers will receive a warning that time has almost expired. If there are more than 20 who wish to provide public comment, time for each will be reduced to allow more individuals to testify.
6. Pre-registration is required to testify at Pharmaceutical and Therapeutics Committee Meetings: <https://nebraska.fhsc.com>
7. Applications must be submitted at least 14 days prior to the meeting. If agenda time is available, confirmation will be returned within 7 days of the meeting.
8. Speakers will be called upon to give their presentations in an order determined by the Department of Health and Human Services (DHHS). When called upon, speakers are asked to state their name, organization and city of business.
9. Public comments are limited to topics on the agenda.
10. Only one (1) speaker per drug per company or organization may register to speak.
11. Audiovisual equipment will not be allowed.
12. When speakers arrive at the meeting, they are asked to sign in and provide two (2) business cards at the registration table.
13. If handouts are necessary, give at least 25 copies of any handout material to the attendant at the registration table. Handouts are limited to no more than 2 standard 8-1/2 by 11 inch pages of “bulleted” points (or one front and back).